

BOBBY JINDAL
GOVERNOR



KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Information Services

June 4, 2013

ISIS Memorandum 13-006

To: ISIS Agency Liaisons
Fiscal Officers
Purchasing and Contract Management Personnel

Subject: AFS, AGPS, and CFMS Systems Unavailable Monday, July 1, 2013

Agencies will not have access to the ISIS AFS/AGPS/CFMS systems Monday, July 1 as part of the June 30 year-end close procedures.

The monthly close for accounting period 12 13 will run on the evening of July 1. Monthly reports will be available in BUNDL for agencies the next day. The ISIS security lockout will be removed on 7/2/13, after the June 30 close processes are complete, to allow all user agencies access to process transactions in accounting period 01 14 for BFY 2014 and in accounting period 13 13 for BFY 2013. Transactions charged to accounting period 01 14, with the exception of payroll, will be restricted based on budget availability.

ISIS AFS/AGPS/CFMS systems will resume the normal daily/weekend operational schedule on Tuesday, July 2, after the June 30 close processes are complete.

Please refer to OSRAP Memorandum 13-31 for close procedures. For more information, call the OSRAP Help Desk at 225-342-1097.

If you have any questions or concerns, please call the ISIS Help Desk at (225) 342-2677, Option 3 or submit a [web ticket](#).

PC/rc